

ChicoryLane Foundation

Organizational Meeting Agenda

Date: July 14, 2024 **Time:** 1:00 PM **Location:** ChicoryLane Farm

1. **Call to Order**
 - Welcome and introductions by John and Catherine Smith (co-founders).
2. **Roll Call**
 - Attendance check of all founding members and prospective directors.
3. **Overview of the ChicoryLane Foundation**
 - Presentation on the mission, vision, and goals of the ChicoryLane Foundation.
 - Brief history of ChicoryLane property and its significance
4. **Bootstrap actions**
 - [Articles of Incorporation](#) (adoption)
 - [Designation: Family Directors and Roles](#)
 - [Motion: Slate of Directors](#)
5. **Approval of Agenda**
 - Review and approval of the meeting agenda.
6. **Adoption of Bylaws**
 - Motion to [adopt the bylaws](#)
 - Presentation and discussion of the proposed [Bylaws](#)
7. **Election of Officers and Directors**
 - Presentation of the slate of candidates for the [Board of Directors](#).
 - [Nominations for officers](#): President, Vice President, Secretary, and Treasurer.
 - Voting and election of officers and directors.
8. **Formation of Committees**
 - Proposal for the formation of committees (e.g., Executive, Finance, Activities).
 - [Appointment of committee members](#).
9. **Conflict of Interest and Inurement Policy**
 - Review and discussion of the conflict of interest and inurement policy.
 - [Motion to adopt](#) the conflict of interest and inurement policy.
10. **Approval of Activities**
 - Discussion of planned initial activities, including:
 - Educational, aesthetic, and research programs.
 - [Potential conflict of interest](#)
 - Discussion of planned eventual activities, including
 - Own, operate, and preserve the property.
 - Approval of the initial activities and budget, in principle (approval in 10, below).
 - Approval of the eventual activities, in principle

11. Financial Matters

- Presentation of the financial status and initial funding.
- Approval of [the initial budget](#) and financial plan.
- Discussion of estate plans and endowment.

12. Next Steps and Action Items

- Overview of immediate next steps for the Foundation.
- Assignment of specific action items to Board members and officers.

13. Open Discussion

- Opportunity for attendees to discuss any additional matters or concerns.

14. finCEN identification

- Full legal name
- Date of birth
- Complete current address, including street address
- Unique identifying number and issuing jurisdiction, including **image** of, one of the following non-expired documents:
 - U.S. passport
 - State driver's license
 - Identification document issued by a state, local government, or tribe
 - Foreign passport (if an individual does not have any of the previous documents)

15. Adjournment

- Motion to adjourn the meeting.
- Confirmation of the next meeting date and time.

Attachments:

- Proposed Bylaws
- Conflict of Interest and Inurement Policy
- Initial Budget and Financial Plan