

Motion: Due Diligence re. Workshop Honorarium and Conflict of Interest

Date: July 14, 2024

To: ChicoryLane Board

Re: Referral of Matter to Committee for Consideration and Recommendation

Whereas: A potential conflict of interest has been identified within the Foundation concerning the scheduling of a plein air painting workshop facilitated by Elody Gyekis, an artist who is related to Loanne Snavelly, a ChicoryLane Director. The proposed honorarium for the workshop is \$400.

Be it resolved that: The Activities Committee conduct a due diligence analysis to determine:

1. **Payment Comparison:** Whether the honorarium is comparable to payments for similar duties.
2. **Qualification Assessment:** Whether the individual is uniquely qualified to conduct the workshop.
3. **Reasonableness of Payment:** Whether the honorarium amount is reasonable.
4. **Foundation's Best Interest:** Whether the workshop and the honorarium serve the best interests of the Foundation.

Report: The Board requests a detailed report outlining the steps taken, data gathered, and a recommendation regarding the honorarium. The report should be submitted by August 15, 2024, allowing sufficient time for thorough analysis.

Action: Based on the committee's findings, the Board will decide on the approval or adjustment of the honorarium and take any necessary measures to address the conflict of interest.

Adopted on: July 14, 2024

Signature:

Catherine F. Smith, Secretary